

CHAIR: E Jordan  
 VENUE: School  
 DATE: 22.09.15 3.15pm

**PARENT COUNCIL**  
**Bunbury Alderney CE Primary School**

REPORTING PERIOD: 2015 - 2016				
Present	Name	Membership Category	Child's Year	Membership Commenced
	Vacancy	Parent	YR	
	Vacancy	Parent	YR	
√	Adele Blinkhorn (Clerk)	Parent	Y1	May-15
√	Laura Hothersall	Parent	Y1	May-15
√	Rachel Thirlwall	Parent	Y2	May-15
√	Madeline Jones	Parent	Y2	May-15
x	Tracey Flynn	Parent	Y3	May-15
√	Kate Catherall	Parent	Y3	May-15
√	Vanessa Green	Parent	Y4	May-15
√	Marnie Dobson	Parent	Y4	Jun-15
√	Emma Jordan (Chair)	Parent	Y5	May-15
√	Roz Kepke-Smith (Vice Chair)	Parent	Y5	May-15
x	Kate Anderson	Parent	Y6	May-15
	Vacancy		Y6	
x	Fiona Todd	Head teacher	n/a	
√	Shiela Loughlin	IEB	n/a	
√	Anne James	Interim Deputy Head	n/a	

**Minute Taker :** Adele Blink horn

Discussion & Action Points	Whom/When
<b>1. Apologies</b> Tracey Flynn Kate Anderson Fiona Todd	
<b>2. Minutes of Last Meeting</b> Accepted	
<b>3. Parent Council Nominations</b> Contact new parents in Year Reception for nominations for vacant posts.	EJ
<b>4. Actions from last meeting</b> <b>Long Term Parking Issue - Will the new field be used for parking?</b> - The Haberdashers have requested the new field be used for the benefit of the Children only. Therefore, it is unlikely to be used for additional parking. <i>KS1 and KS2 used to have staggered finish times which took the pressure off at pick-up time, could this be reinstated?</i> IEB to investigate.	IEB

<p><b>Whole School Learning Log</b> - Will be captured under item 5</p> <p><b>Changing facilities for Y5</b> - An area has been identified and a white board has been ordered to provide segregation for Y5 pupils.</p> <p><b>Lunch Raffle Tickets</b> - Raffle tickets are no longer in use. All children now eat lunch in the Hall. Lunchtimes are staggered by year group and seem to be working well.</p> <p><b>Open Forum meeting for Parents</b> - The IEB have no immediate intention to hold another open forum for parents.</p> <p><i>concerns were raised and it was stressed that all parents are eager to understand the current position of the school, special measures and the appointment of the new head and thought it would be a great forum to celebrate the achievements to-date, as well as raise awareness of the Parent Council - IEB to re-consider</i></p>	<p>-</p> <p>-</p> <p>-</p> <p>IEB</p>
<p><b>5. Homework</b></p> <p><i>Parents are concerned that no homework has been set and no communication received.</i> - Homework has been reviewed across the age groups and a new framework has been drawn-up. The new framework has been assessed against age and ability. The school is recommending that all children read and are read to by parents and as part of the new framework. A list of appropriate reading will be sent to parents. Full details of the new framework will be sent out to parents shortly.</p> <p>It was also suggested that a 'book swap' or 'sale' would be beneficial for parents to reduce the cost of purchasing new books, with any left-over items donated to the School Library. PTA to look at holding an event.</p> <p>There was a proposal to re-instate an afterschool club for parents (originally run by Mrs Badger) to show/help them understand the current teaching methods. This would enable parents to better assist their children with their school work. - School to investigate</p>	<p>AJ</p> <p>AB/RKS</p> <p>AJ</p>
<p><b>6. Pick-up &amp; Drop-off</b></p> <p>Morning arrangement are working well however, Parents are currently unhappy with the arrangements at school pick-up, due to the timed opening of the gates. This currently creating a bottle neck situation, which could be avoided if both gates where opened at the same time.</p>	<p>AJ</p>
<p>There are also concerns about the arrangement on 'Wet Days'. In the past children where allowed access into the school from 8.40am! Why are they unable to do so now?</p>	<p>AJ</p>

<p><b>7. Parent Council Reps</b></p> <p>It was agreed that to ensure parents have the opportunity to voice their concerns via a member of the Parent Council, the members will publish contact numbers with their email address on the School Website.</p>	<p>EJ</p>
<p><b>8. Meet the Teachers</b></p> <p>There is some concern with the information sheets received at the recent 'Meet the Teacher' evening been 'fit for purpose'. Examples where passed to AJ for review.</p> <p>Parents that were unable to attend these meeting have requested a copy of the information sheets that were handed out at the meeting be sent home.</p> <p><i>Some parents have also expressed concern of Mrs Parsons comments at the meeting, that she would be taking the class for French and only had conversational French, and therefore, gave the impression she was underqualified to do so . - AJ assured the group that conversational French would be more that adequate for the level of teaching required and that Mrs Parsons would be supported by appropriate Technology.</i></p>	<p>AJ</p> <p>AJ</p>
<p><b>9. Lost Property</b></p> <p><i>There is concern with the removal of the Lost Property Bin. Parents would like to know what is happening to these items . - It was found that unlabelled items collected in the lost property bin where never reclaimed. Therefore, a decision was made to remove the bin and any items found are now placed in the cloak room area appropriate to their size in the hope of finding their owner.</i></p>	
<p><b>10. Lunch/Menus</b></p> <p>The new lunch menu is available on the school website. Alternatively, parents can obtain a copy from the office or email the office for an electronic version.</p>	
<p><b>11. School Trip Monies/Permission</b></p> <p><i>Is it possible for hardcopy permission slips to be sent out in book bags as not all parents have the ability to print at home?</i></p> <p><i>Are completed on-line forms accepted by the office? - Yes, parents can complete electronic forms and email back to the office.</i></p> <p><i>Can the School check the 'tone' of emails sent to Parents requesting outstanding monies and NOT use children to relay these messages, as this has caused distress and embarrassment?</i></p>	<p>AJ</p> <p>AJ</p>
<p><b>12. Library</b></p> <p><i>What has happened to the School Library? - The Library is now situated in the old Y3 room.</i></p>	

<p><b>13. School Comms</b></p> <p>See item 11</p>	
<p><b>14. Mini Bus</b></p> <p><i>It has been noticed that most primary schools in the area have their own mini-bus. Is this something we should be looking at? How have they/are they funding it? - It was agreed that further investigation was required. School to provide transport cost over the last 12 months. Council members to use contacts at other schools to establish how funding achieved.</i></p>	ALL
<p><b>15. Inter-School Competitions</b></p> <p><i>It has been noticed that Bunbury pupils attending inter-school competition are not prepared and in some cases have never played the game or have no idea of the rules of the game. This is causing the children distress and embarrassment.</i></p>	AJ
<p><b>16. Home/School Comms not been passed between teachers</b></p> <p><i>There are concerns that some parent correspondence is not been passed between teacher on job Share.- School will investigate.</i></p>	AJ
<p><b>17 IEB Update</b></p> <p>The IEB feel that they have addressed a lot of the issues surrounding safeguarding and are now looking at the future of the school beyond special measures. They have met with all the stakeholders and are agreeing the future plan.</p> <p>The School will continue to be monitored by the authorities once per term, until such time as they feel we are ready for a full inspection.</p> <p>There are discussion ongoing with the IEB, Haberdasher, Diocese and the DfE regarding the best model going forward and obtaining the right appointment for the Headship.</p>	
<p><b>18. Head Update</b></p> <p>n/a in the absence of the Head</p>	
<p><b>19. Successes</b></p> <p>The staff car park and fencing is completed and working well.</p> <p>There is a general consensus that Parent's feel their children are safe.</p> <p>There is a noticeable change in attitude amongst the children regarding bullying, they are showing great awareness and more care for each other.</p> <p>RKS advised the group that the PTA have adopted one to the school benches to transform into a friendship/buddy bench to assist with the Anti-bulling campaign.</p> <p>It was also agreed that the general feel in and around the school is more positive.</p>	

<b>20. Points of Concern</b> n/a	
<b>21. AOB</b> n/a	
<b>18. Next Meeting</b>  Tuesday 17th November 2015 - 3.15pm	