

'A Caring Christian Family Where We Grow Together'

Bunbury Aldersey CE Primary School

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9th October 2020

Dear Parents and Carers,

Parents Evening

Parents evenings this term will be taking place on Tuesday 20th October & Thursday 22nd October 2020. Appointments will be available to book online from **7pm, Monday 12th October until 9am, Monday 19th October**. Following this, appointments can only be made through the school office.

Teacher appointments are 10 minutes long and bookings for these are made online through the school's website under 'Parent login', or via the School Spider App. Please contact the school office if you need your login details resending or encounter any problems.

This year all appointments will be held virtually and we will be sending further details regarding the platform we will be using later next week. As we are now operating in a virtual world there are a number of protocols we wish to make you aware of prior to the meeting which we will be following for the protection of all involved:

- It is up to parents to decide if they wish to have their children present with them for the meeting. Parents should be aware however that often this meeting is an opportunity for staff to talk honestly and openly with parents so it may not be wholly appropriate for children to attend the entire meeting.
- In the event of any IT failure then the meeting will be rearranged if mobile contact cannot be quickly be established. It is up to the member of staff to agree a convenient time for this. The meeting will not be able to overrun on the originally agreed evening due to the knock on impact this has on others.
- The parents meeting will work strictly to 10 minutes. The teacher will make you aware of this and parents are asked to leave the meeting on time. Parents must be ready at their allotted time and ideally a couple of minutes before.
- There is to be no recording of any meetings.
- If one parent is unable to attend the meeting, then no other meeting will be offered.
- If you need further time for any reason, then staff are always contactable on other days using email or for a pre-arranged phone call.
- There will always be two staff present at each meeting.
- If any language or behaviour which is aggressive or confrontational in nature occurs, then the meeting may have to be stopped and the matter handed to a member of the school's senior management team.
- Parents and staff should keep to the discussions around the progress of their child since starting school in September at this meeting.

Unfortunately, this year we will not be able to allow you to look at the children's work however we will be sharing both areas of development and achievements with you as normal.

Many thanks for your continued support

N M Badger
Principal

