

CHAIR: E Jordan  
 VENUE: School  
 DATE: 29.06.15 3.15pm

**PARENT COUNCIL**  
**Bunbury Aldersey CE Primary School**

| REPORTING PERIOD: 2014 - 2015 |                              |                     |              |                      |
|-------------------------------|------------------------------|---------------------|--------------|----------------------|
| Present                       | Name                         | Membership Category | Child's Year | Membership Commenced |
| √                             | Adele Blinkhorn (Clerk)      | Parent              | YR           | May-15               |
| √                             | Laura Hothersall             | Parent              | YR           | May-15               |
| √                             | Rachel Thirlwall             | Parent              | Y1           | May-15               |
| √                             | Madeline Jones               | Parent              | Y1           | May-15               |
| √                             | Tracey Flynn                 | Parent              | Y2           | May-15               |
| √                             | Kate Catherall               | Parent              | Y2           | May-15               |
| √                             | Vanessa Green                | Parent              | Y3           | May-15               |
| √                             | Marnie Dobson                | Parent              | Y3           | Jun-15               |
| √                             | Emma Jordan (Chair)          | Parent              | Y4           | May-15               |
| √                             | Roz Kepke-Smith (Vice Chair) | Parent              | Y4           | May-15               |
| √                             | Kate Anderson                | Parent              | Y5           | May-15               |
|                               | Vacancy                      |                     | Y5           |                      |
| √                             | Madeline Jones               | Parent              | Y6           | May-15               |
|                               | Vacancy                      |                     | Y6           |                      |
| √                             | Fiona Todd                   | Head teacher        | n/a          |                      |
| √                             | Piers Bostock                | IEB                 | n/a          |                      |

**Minute Taker :** Adele Blinkhorn

| Discussion & Action Points  | Whom/When        |
|---|------------------|
| <b>1. Apologies</b><br>None   |                  |
| <b>2. Minutes of Last Meeting</b><br>Accepted   |                  |
| <b>3. New Signing in/out system</b><br><br>Good feedback received from Parents and Children on the new system. It was reported that children feel safer in School since the new drop-off and pick system has been put in place. Some thought still required on how to manage large events held at the School e.g. Sports Day. | FT - as required |
| <b>4. Athletics Event</b><br><br><i>Clarification required on which year groups can attend these events and whether or not attendance is via a selection process.</i><br><br><i>This requires careful communication, to ensure children don't feel left out or just not good enough!</i>                                      | FT - as required |
| <b>5. Parking Problems</b>  |                  |

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| <p>In the short-term the IEB is considering fencing off an area of the playground to accommodate Staff parking.</p> <p>The Long-term plan is to utilise the new field recently purchased by the Haberdashers. This will require the widening of the current access lane by taking some of the land from Lower Aldersey House (also currently owned by the Haberdashers).</p> <p>The IEB consider the Parking problems as high priority and are considering all options as a matter of urgency.</p>   | <p>IEB - On-going</p>    |
| <p><b>6. IEB Minutes</b></p> <p>These will be published on the website.</p> <p>The IEB was asked whether or not the Haberdashers/School would be supporting the current proposal for additional housing within the village. Their response was to assure parents that neither the School or Haberdashers would be getting involved in any current or future developments within the village.</p>   | <p>School - Imminent</p> |
| <p><b>7. Year 2 Homework</b></p> <p><i>Some parents are concerned with the type of homework received and questioned whether this could move to be more project based. This would make it more enjoyable for children and parents. It was also stated that homework was going unmarked which was having a detrimental effect on the children.</i></p> <p>FT took on board the concerns and explained that they were looking at implementing a "Whole School Learning Log", hopefully to be rolled out in September. This would address most if not all of the current concerns across all of the academic years. FT also stated that she was investigating the use of "Mathletics" (an online Maths learning tool).</p> | <p>FT - End of Sept</p>  |
| <p><b>8. 2015/2016 Teacher announcements</b></p> <p>Decision pending</p>   | <p>FT - asap</p>         |
| <p><b>9. New Year 6 curriculum</b></p> <p>Year 6 are currently have a 'topic' approach to the new curriculum.</p>  |                          |
| <p><b>10. Class size concern</b></p> <p><i>Parents are concerned about the current class numbers particularly in Year 2, which currently stands at 34. It is believed that 2 children will be leaving the year and children currently out of catchment have been offered places.</i></p> <p>FT advised that there is currently no limit for class numbers after Y2. This is set by the LA and the School has no say on numbers. The current total capacity for the School is set at 210 and at present Bunbury are well below this and therefore, can not justify rejecting any applicants.</p>  |                          |
| <p><b>11. Notification about Bus Service</b></p>   |                          |

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| <p>FT advised the Bus Service provided to and from School is managed by the Council and the School has no input into the service.</p>   |                                 |
| <p><b>12. Communication with Early Birds New Starters</b></p> <p><i>It was reported that new parents felt they were not getting information about the school early enough. (uniform, school clubs, buddy system).</i></p> <p>FT advised that a lot of questions would be answered at the New Parents evening run by Mrs Crotty usually held in June. Possible solution - invite new parents to next 'Open Forum Meeting'.</p>                         | <p>FT</p>                       |
| <p><b>13. Uniform Clarification</b></p> <p>Parents would like clarification of when children should start wearing the Winter Uniform.</p> <p>FT advised that this can done anytime after the return in September, but no later that after the October half term.</p>  |                                 |
| <p><b>14. Senco Information</b></p> <p><i>Parent require clarification on what support/advice they can get for children with special education needs.</i></p> <p>FT advised that the Senco role held by Mrs Lander is an administration/funding role only. Staff are not qualified to advise on special needs requirements and that parents should liaise with their GP in the first instance. FT is happy to meet with any parent with concerns.</p> |                                 |
| <p><b>15. Y6 teacher swap for 2015/2016</b></p> <p><i>Parents are concerned about the decision to move the current Y5 teacher to cover Y6 next year.</i></p> <p>FT advised that any concerned parent should arrange a meeting with her, so she can better understand their concerns.</p>  |                                 |
| <p><b>16. Timing of Events involving parents</b></p> <p><i>Parents have requested that events are timetabled at either the beginning or end of the academic day, so they can balance their other commitments more effectively.</i></p> <p><i>Also, would it viable to change the current 'stay and play' sessions to a different day of the week on a termly basis? This would help to capture parents that currently work on Wednesdays!</i></p>     | <p>FT as required</p> <p>FT</p> |
| <p><b>17 AOB</b></p>  |                                 |
| <p><b>a. PE Changing facilities</b></p>   |                                 |

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| <p><i>Parents and children are concerned that they are still expected to change into their PE Kits in the open classroom with no segregation.</i></p> <p>FT advised that she would use separate changing facilities for children in Y5 and above.</p>  | <p>FT</p>               |
| <p><b>b. School Dinner Raffle Tickets</b></p> <p>Can the current Raffle Ticket system used for children having school meals be used for children with packed lunches?</p> <p>FT advised that she was not aware of any reason why this could not be rolled out to all pupils.</p>   | <p>FT</p>               |
| <p><b>c. IEB</b></p> <ul style="list-style-type: none"> <li>- The IEB advised that for safeguarding reasons, the side gate is only to be used for access to the Before and After School Club.</li> <li>- The complaints policy has now been updated and approved. This will be added to the website imminently. Any formal complaints MUST use The new policy.</li> <li>- The IEB wishes to encourage parents to give their opinion on the School on 'Parent View' as often as possible. This will assist in increasing the status of the School.</li> </ul> |                         |
| <p><b>d. Successes</b></p> <p>Two great successes to celebrate for the last month - Aspirations Day and Sports Day. Thank you and well done to all.</p>  |                         |
| <p><b>e. Open Forum</b></p> <p>We were advised that Parents feel that they would benefit from a second 'open forum' meeting with FT and IEB.</p>   | <p>FT - to consider</p> |
| <p><b>18. Next Meeting</b></p> <p>Tuesday 22nd September 2015 - 3.15pm</p> <p>Formal invite to members of St Oswald's Parent Council.</p>  | <p>FT</p>               |