

'A Caring Christian Family Where We Grow Together'

Bunbury Aldersey CE Primary School

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Dear Parents and carers

Children learn in different ways and progress at different rates and many children need some extra help during their time in education. This support could be for learning, emotions, a physical need or speech and language. We have created a Graduated Approach Flow Diagram which helps to illustrate the differing levels of support given when a need is identified.

If you think your child is experiencing some difficulty, you should firstly, speak to the class teacher and make an appointment to speak to him / her. A First Concerns Profile may be developed together detailing the child's strengths and current difficulties. Short term targets will be agreed and detail the support that will be put in place to achieve them. The progress will be reviewed typically in 6-8 weeks. An additional 6-8-week cycle of First Concerns may be necessary to determine the impact of the support. The class teacher may consult with the Special Educational Needs Coordinator (SENCO) to discuss these concerns and help plan next steps where it is needed.

If there continues to be a concern, parents/carers will be invited to meet with the class teacher and SENCO, Mrs Cliffe. This is known as Special Educational Needs Support (SENS). The child is then included on the school SEN register after consultation with parents/carers. During the meeting the desired outcomes for the pupil will be discussed and how these will be achieved will be agreed. These will be recorded on an individual's Special Educational Needs Support Plan. These will be shared with the pupil and his or her views will be included in the decision wherever possible. Pupils with SEN will usually have 3 SEN Support Review Meetings each year. Parents, pupils, class teacher, SENCO and outside agencies may be part of this process.

If your child's needs are complex and this is recognised through the SENS plan and outside agency support in place, the SENCO will guide you through the Needs Assessment Process towards the application for an Educational Health and Care Plan (EHCP). The final decision for an EHCP remains with the local authority.

We hope you find the Graduated Approach Flow Chart helpful,

Kind regards,

Mrs J Cliffe (SENCo)



