

CHAIR : E.Jordan  
 DATE : 18.5.15 9am  
 VENUE : School

**PARENT COUNCIL**  
**Bunbury Aldersey CE PRIMARY SCHOOL**

REPORTING PERIOD		2014-5		
Present	Name	Membership Category	Child's Year	Membership Commenced
	ADELE BLINKHORN (CLERK)	Parent	EYFS	May 2015
	LAURA HOTHERSALL	Parent	EYFS	May 2015
	RACHEL THIRLWALL	Parent	1	May 2015
	MADELINE JONES	Parent	1	
	TRACEY FLYNN	Parent	2	May 2015
	KATE CATHERALL	Parent	2	
	VANESSA GREEN	Parent	3	May 2015
		Parent	3	
	EMMA JORDAN (CHAIR)	Parent	4	May 2015
	ROZ KEPKE-SMITH (VICE CHAIR)	Parent	4	
	KATE ANDERSON	Parent	5	May 2015
		Parent	5	
	MADELINE JONES	Parent	6	May 2015
		Parent	6	
	Mrs Todd	Headteacher	n/a	
		Other	n/a	
<b>Minute taker</b>				
FIONA TODD				
<b>Discussion &amp; Action Points:</b>				<b>Whom/When</b>
<b>1. Apologies</b> Non				
<b>2. Constitution and terms of office</b> <ul style="list-style-type: none"> <li>• The sample constitution was discussed point by point. There were a few changes:</li> <li>• Membership will be at least 7 parents, one per year group. A co-opted member from the Nursery setting was discussed it was decided that this should be someone who would be attending the school in the future.</li> <li>• A two year term of office was agreed.</li> <li>• It was agreed that part 1 was an open meeting and non-PC members who were parents could attend.</li> <li>• In the future if there are two or more people nominated for a PC role a name will be drawn from a hat rather than an election.</li> <li>• If a minimum of three Pc members request a meeting with the SLT or GB a meeting should be called with at least two weeks notice and with a specific agenda sent out before the meeting.</li> </ul>				
<b>3. Elect Chair, Vice Chair and Clerk</b> Mrs Emma Jordan was elected as Chair, Mrs Roz Kepke-Smith as Vice Chair and Mrs Adele Blinkhorn as Clerk.				

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Discussion & Action Points continued:	Whom/When
<p><b>4.</b>            Mrs Kepke-Smith mentioned a donation fro a bereaved mother 2 years ago. F Todd had asked about this and it was used for the playground alterations. It was suggested that a gesture of some kind to that the donor should be made.</p>	
<p><b>5.</b>            Parking was discussed; it is dangerous at the moment.            A new village car park will open in September. It was suggested that this might be used by staff or parents to ease congestion.</p>	<p>✓ <b>FT to discuss with PCSO Sharon Jones 18.5.15</b></p>
<p><b>6.</b>            The new behaviour policy was discussed: some parents have not accessed it on the website. Parents would like to have the policy to refer to.</p>	<p><b>Admin to send out via email.</b></p>
<b>PART 2 CONFIDENTIAL</b>	
<p><b>1.</b>            The new classroom arrangement were discussed for September and the appointment of Mrs Frost to Year 5.            Some PC members expressed concerns that their children would have the same teachers for two years.            FT explained that this would ensure the teachers could move learning on quickly in Autumn as they already knew the children and also it would mean there is no disruption due to a change in teacher.             It also mean that Mrs Badger can support both Year 5 and 6 following her return which may be February or April.</p>	<p><b>FT to tell children and GB by Friday. PC members to keep confidential until then.</b></p>
<p><b>Date of next meeting:</b>  <b>30<sup>th</sup> June in school at 3.15pm</b></p>	