

CHAIR: E Jordan
 VENUE: School
 DATE: 22.03.16

PARENT COUNCIL
Bunbury Aldersey CE Primary School

REPORTING PERIOD: 2015 - 2016				
Present	Name	Membership Category	Child's Year	Membership Commenced
x	Victoria Rice	Parent	YR	Nov-15
√	Nic Webster	Parent	YR	Nov-15
√	Adele Blinkhorn (Clerk)	Parent	Y1	May-15
√	Laura Hothersall	Parent	Y1	May-15
√	Rachel Thirlwall	Parent	Y2	May-15
√	Madeline Jones	Parent	Y2	May-15
√	Tracey Flynn	Parent	Y3	May-15
√	Kate Catherall	Parent	Y3	May-15
√	Vanessa Green	Parent	Y4	May-15
x	Marnie Dobson	Parent	Y4	Jun-15
√	Emma Jordan (Chair)	Parent	Y5	May-15
√	Roz Kepke-Smith (Vice Chair)	Parent	Y5	May-15
√	Kate Sandbach	Parent	Y6	May-15
x	Diana Williams	Parent	Y6	Nov-15
√	Fiona Todd	Head teacher	n/a	
√	Anne James	Gov	n/a	

Minute Taker : Adele Blinkhorn

Discussion & Action Points	Whom/When
1. Apologies D Williams, M Dobson, V Rice	-
2. Minutes of Last Meeting EJ advised that the last comment minuted under the IEB update was the view of some of the Y5 parents and not the majority.	-
3. Actions from previous meetings After School Club for Parents - to show/help parents understand the current teaching methods. <i>An After school for Y6 pupils and parents has now commenced. Parents enquired whether notes of the sessions could be made available to other parents and pupils unable to attend. FT advised that the sessions cater for the individual needs of those present and suggested parents email Mrs Badger and Mrs Frost directly.</i>	-

<p>Interschool Competitions - There are still a number of concerns regarding interschool competitions. Parents would like more notice of up-coming events, to enable better preparation. Parents also need to better understand how the school can assist with this preparation by providing targeted sports lessons. Suggestions were made that parents maybe able assist with additional extra-curricular sessions, so the children understand the rules etc. prior to the event. Parents of KS2 children would like to understand the selection process, as currently the same children seem to be picked and therefore, not all children have the opportunity to compete. <i>The School is currently reviewing all sports competitions with a view to create a new policy covering both competitive and non-competitive sport -The new policy will be available on the School Website (under the PE section) shortly.</i></p>	<p>FT</p>
<p>School pick-up - No Mr Bibby!</p> <p>A number of Parents have expressed concern that there is no longer a adult representative present at the bottom of the drive to stop children running out into the road. <i>FT also expressed her concern and has approached Councillor Jones for support and/or suggestions e.g. the possibility of a crossing. Councillor Jones will be visiting the site over the coming weeks to assess the problem.</i></p> <p>Update - <i>FT advised that Councillor Jones had visited the site and viewed the current issues. As a result, the 'flashing lights' on School Lane, will be reviewed to ensure they are working correctly. The Police have also been on site at morning drop-off. No further improvements or suggestions have been received at this point. FT has requested a crossing, although this has not been agreed. Parents asked if the option of a 'Pull In' for quick drop-off/collection could be considered in any future plans. Update - Still no news received from the Council. FT suggested the Parent Council write to Rachel Bailey at Cheshire East - FT to supply contact details.</i></p>	<p>-</p> <p>FT/EJ</p>
<p>School Bus Comms</p> <p>Parents are concerned with the lack of communication from the school or the bus company when there are delays with the bus service. <i>FT advised that the School have no responsibility for the bus company and suggests the Parent Council write directly to them. EJ contacted Steve at Malbank Bus Company and discussed the concerns of the parents. Steve advised that he would happily act as a main point of contact for parents - Contact details 07771 708070.</i></p>	<p>-</p>
<p>Timetables</p> <p>Are children required to do Times Tables as part of their homework? <i>FT advised that all children should be doing TT as part of the homework policy. FT to check if policy available on website. FT added that she would ensure TT are added to the Takeaway Homework schedules. Update- TT's are now part of the homework schedules for Y2 and above. FT checking if Y1 should be included.</i></p>	<p>FT</p>
<p>Serious School Protocol</p> <p>EJ advised that during the last Ofsted inspection she was asked if the Parent Council had a 'Serious Issue Protocol' to deal with any serious complaints. It was agreed that although the PC believed it unlikely that we would require one, a whistle-blowing policy would be drafted. FT to forward a copy of the School's through to EJ. <i>Update - See item 9.</i></p>	<p>-</p>
<p>Sports for disengaged Children</p> <p>Parents would like to know if anything is being done to bring sports to disengaged children in the School. <i>FT advised that they are about to launch non-competitive games across the partnership.</i></p>	<p>FT</p>

<p>Parents Evening</p> <p>Parents would like more notice of up-coming parents evenings and if possible the option of later sessions, to cater for working parents. FT advised that they have been re-vamping the current model and it will be based on the High School Model. They will be trialling it after half-term. FT to check if dates are on School Calendar. Update - A new online booking system has been trialled. Initial feedback on the system is positive. Parents would like some sort of notification back to confirm the booking. <i>FT to investigate.</i> Parents did find it difficult to book consecutive sessions across the year groups and wondered whether there was an easier way to do this? <i>FT advised that it would probably best to ask the office staff to book these at present.</i> Further feedback will be given following the event.</p>	<p>ALL</p>
<p>Governing Body Update</p> <p>The new Federated Governing body has now been formed and the 1st meeting taken place. Mr Jason Lowe - Deputy Head of Tarporley County High School has accepted the role of Chair. There are 17 members in total and the Governing Body will be broken down into 4 sub-committees - Estates, Achievement, leadership and management, Pastoral. All profiles will be available on the School Website shortly. A new constitution will be drawn up and they will be concentrating on moving the Schools forward to becoming a Multi Academy Trust.</p>	<p>AJ</p>
<p>5. Head Update</p> <p>FT advised following the recent government 'white paper' the role of Parent Governor will cease and therefore, considered the Parent Council role will become a key link between the parents, school and governors going forward.</p> <p>FT advised that the School has gained support from the Governors to host a private tutor at the School for a period of 1 year. The Tutor will be vetted by the School and will have the benefit of access to pupils records of achievement and the Schools curriculum and learning methods, therefore, will be able to support pupils without giving mixed messages. Further information will be sent out shortly.</p>	<p>-</p> <p>FT</p>

<p>6 Will's role in the morning</p> <p>Parents would like clarification for Will Park's role in the mornings. It is believed that WP has been asked not to assist children and parents to cross over the road in the mornings and may need some clarification and support. Parents stress that WP is seen as asset to the morning arrangements. FT advised that WP would not be legally covered for crossing children, however she would be happy to look into what could be done.</p>	<p>FT</p>
<p>7. Ironbridge Trip - Length of notification</p> <p>Parents have requested more time to make staggered payments in time for scheduled school trips. FT advised that the school is happy to continue to accept payments after the trips. FT and the Governing Body would like to review the number, type, cost etc. of current day and residential trips. Governing Body to create a Parent Questionnaire.</p>	<p>AJ</p>
<p>8. Introduction of Protocol for minutes of meeting</p> <p>EJ submitted a new protocol for the taking and dealing with minutes and asked for comments. AB suggested amending the 'production of minutes' be amended to '5 working days'. All PC members present, agreed and passed the document for use once amended.</p>	<p>EJ</p>
<p>9. Whistleblowing Policy</p> <p>EJ submitted a new whistleblowing policy and asked for comments. All PC members present, agreed and passed the policy for use.</p>	<p>-</p>
<p>10. Code of Conduct <i>Covered in item 12</i></p>	
<p>11. Ofsted Report</p> <p>Parents wish to congratulate the school on the recent Ofsted Report and the move out of special measures. FT advised that Bunbury School was one of the fastest School to come out of special measures.</p>	<p>-</p>
<p>12. Constitution Amendments</p> <p>EJ submitted amendments to the current constitution and asked for comments. AB commented that she felt the role of the PC is to support the relationships between the school, parents, community etc. and not to promote and therefore suggested rewording the submission under objectives.</p>	<p>EJ</p>
<p>13. Star of the week</p> <p>Parents are interested on how the 'Star of Day' or 'week' are awarded and whether or not these awards are monitored to ensure fairness. FT advised that these are teachers awards for good behaviour or work and that she was of the belief that these were monitored by the class teacher. Parents advised that there were a few instances of children not receiving an award for in excess of 1 year. FT to investigate.</p>	<p>FT</p>
<p>14. Holiday homework</p> <p>Some parents are of the view that children shouldn't be tasked with homework during holiday periods.</p>	<p>-</p>

<p>15. Medication in School Time</p> <p>Parents would like clarification on the rules around administering medication during school time. Also, would it be possible to have a Fridge for storing these medications. FT advised that currently there are no appropriate facilities to store medication that needs to be kept refrigerated and welcomed the idea for the PTA to look at purchasing one. Further information can be found in the 'Medical Needs Policy' which is available on the School website under 'Policies' in the 'Virtual Office' section.</p>	<p>AB/RKS</p>
<p>16. Staggering School Trip Payments</p> <p>Item covered in item 7</p>	<p>-</p>
<p>17. Successes</p> <p>Parents would like to thank staff for their hard work over the last 12 months.</p> <p>Parents of Y1 wish to thank Mrs Moxley and Mrs Waddington for there support in with the successful Y1/Y2 cross-country event recently held at TCHS.</p> <p>Parents would like to welcome Mrs Badger back to the School and appreciate the positive impact she has already had across the year groups.</p>	<p>-</p>
<p>18. AOB</p>	
<p>Parents enquired if it was possible to have a Badged Sports Kit for Children attending Inter-school sports events. <i>FT would like to add Uniform Review to the next meeting, this will include the provision of a sports kit.</i></p>	<p>AB</p>
<p>18. Next Meeting</p> <p style="text-align: center;">The next meeting will be the AGM 18 May 2016 - 3.30pm</p>	